

**THE VIRGINIA BOARD OF COUNSELING  
MINUTES  
FRIDAY, NOVEMBER 22, 2002**

The Board of Counseling ("Board") met on Friday, November 22, 2002 at the Department of Health Professions, 6606 West Broad Street, Richmond, Virginia.

**BOARD MEMBERS PRESENT:** Abigail C. Barnes  
Barbara M. Chrisley, Ph.D.  
Kevin S. Doyle, Ed.D.  
Alan W. Forrest, Ed.D.  
Rosemarie S. Hughes, Ph.D.  
Howard R. King, Jr., Ph.D.  
Jack Knapp, D.D.  
Janice F. McMillan, Ph.D.  
Eric T. Scalise  
Lynette Lewis Shadoan  
Pamela P. Siegel  
Natale A. Ward

**BOARD MEMBERS ABSENT:** Timothy E. Clinton, Ph.D.  
Maurice Graham, D. Min.

**STAFF PRESENT:** Evelyn B. Brown, Executive Director  
Benjamin Foster, Deputy Executive Director  
Diana Pollock, Administrative Assistant  
Howard Casway, Assistant Attorney General  
Elaine Yeatts, Regulatory Coordinator

**OTHERS PRESENT:** Mr. David V. Naylor  
Ms. Terry Diebold

The meeting was called to order at 10:00 a.m. by Dr. Hughes, Chair.

**ORDERING OF AGENDA**

Dr. Hughes opened the floor to any changes in the agenda order. The agenda was accepted as submitted.

## **APPROVAL OF MINUTES:**

Dr. Hughes deferred approval of the August 22 & 23, 2002 meeting minutes until the February 27, 2003 meeting.

## **PUBLIC COMMENT**

Dr. Hughes opened the floor to comment from the public.

Mr. David Naylor spoke in opposition of the Time Limited Waiver as accepted by the Board.

## **REPORTS**

### Chair's Report

- Dr. Hughes welcomed new Board Members Kevin Doyle, Ed.D. and Natale Ward.
- Dr. Hughes discussed the portability issue regarding ACA and AASCD working together
- Dr Hughes acknowledged the contributions of Board Committees

### Executive Director's Report

- Ms. Brown discussed budget deficits and the impact they have on travel guidelines.
- Ms. Brown advised that the next Board meeting would be held at the Department of Health Profession's new location at 6603 West Broad Street, 5<sup>th</sup> Floor, Richmond, Virginia 23230
- Ms. Brown advised the Board of the next meeting of AASCB in January 2003, which will be held in Charleston, South Carolina.
- The pre-filed House Bill No. 1441 was discussed with an overview provided by Howard Casway, Assistant Attorney General. Discussion followed. A motion was made by Jack Knapp to instruct the chair to raise the Board's concerns regarding the Bill so that the issue of more appropriate language can be addressed. The motion was seconded by Janice McMillan and carried.

### Regulatory/Supervision/Legislative Committee

Dr. McMillan and Mr. Foster gave an overview of the following:

- Reconsideration of Final Regulations of Time Limited Waiver and Planning and Budget (DBP) comments.

- Response to DPB's economic impact statement uncertified Substance Abuse Counselors (CSAC's) and Certified Substance Abuse Counselor Assistants (CSAC-A's)
- Continuing Competency
- CORE Accredited Programs

Credentials Review Committee:

Dr. King reported that six (6) Licensed Professional Counselor files were reviewed.

- Two (2) files were application by endorsement. Both were approved.
- Four (4) files were appeals to the committee. Three (3) were approved. One (1) was not approved as their educational degree was not in a counseling related field.

Dr. King reported that four (4) Certified Substance Abuse Counselor files were reviewed.

- All four (4) were application by endorsement. All Four (4) were approved.

Dr. King reported that two letters were sent to the committee with one letter requesting exception from the Licensed Professional Counselor regulations, and the other requesting exception from the Marriage & Family Therapist regulations. The files of the two applicants will be reviewed at the next meeting.

The report was approved by consensus.

Discipline Committee:

Ms. Shadoan presented the following report: There are currently 15 complaints in Investigations; 10 cases at Board level; 2 Informal Conferences have been held since August 22, 2002; and there are currently 5 licenses on probation.

The report was approved by consensus.

Public Relations Committee:

Mr. Scalise reported that the newsletter articles have been completed and should be assembled and printed before Christmas. He reported that he had written an article on "Compassion Fatigue", Evelyn Brown had written an article on "The Discipline Process", and Howard Casway is being asked to contribute an article for this issue.

**OLD BUSINESS**

At this time Dr. Hughes deferred approval of the August 22 & 23, 2002 meeting minutes until the February 27 & 28, 2003 meeting.

## **NEW BUSINESS**

- New members were given the 2003 dates for Board of Counseling meetings:  
February 27 & 28, 2003  
May 15 & 16, 2003  
August 21 & 22, 2003  
November 20 & 21, 2003
- Discussion was held regarding the Department of Health Professions' web site.
- Plans for a Board Retreat were discussed. Those with suggestions or requests will submit them to Dr. Hughes by December 31, 2002.
- A letter from Laurie Rogatani was discussed.

## **ADJOURNMENT**

There being no further business to come before the Board a motion was made by Janice McMillan to adjourn and was properly seconded. The meeting was adjourned at 1:30 P.M.

---

Rosemarie S. Hughes, Ph.D., Chair

---

Evelyn B. Brown, Executive Director